

Scholarship Regulations

Premise

The University School of Music (SUM) of the Conservatorio della Svizzera italiana (CSI), through its Scholarship Office, offers students who attend degree courses a consultancy and assistance service in the preparation of documentation and implementation of the practice for the submission of a request for a scholarship to foundations, institutions, private persons or other entities.

Depending on possible financing and/or donations by foundations, institutions, private persons or other entities, specifically earmarked for this purpose, the Scholarship Office, having received favorable notice from the Directorate of the SUM, has the right to grant Students aid, either in the form of a scholarship or as a study loan or for the purchase/repair of an instrument.

The number of scholarships—as well as their respective amounts—varies from year to year and depends on the number of the foundations offering to support our students, or else on the amount of funding available.

Scholarships never exceed the cost of tuition and expenses incurred by the students during the period of study in Ticino; as a rule, they cover the only the deficit of the student's annual budget.

General Information

The Scholarship Office replies regularly to e-mails and is available for personal meetings. Appointments can be scheduled by submitting a request to the person responsible for the office: flavia.milani@conservatorio.ch. The Scholarship Office reserves the right to request further documents and, depending on the request of the donor, additional specific conditions may apply.

There are three main types of scholarships:

1. ESKAS - Swiss Federal Scholarships: They are assigned, without any involvement from the Scholarship Office, by the ESKAS Commission issuing scholarships to foreign students from a list of countries established by the Swiss Confederation. The application is sent to the Swiss Embassy in the country of origin of the student. This scholarship is usually limited to the first MA and amounts to nearly CHF 20,000.- yearly. (<https://eskas.ch/>).
2. Outside sources: i.e. Swiss foundations and associations, institutions, private donors or other entities which operate with their own criteria and differ from one foundation to another. Generally, there is an age limit of 26 years and copy of a tax return is requested. Requirements for specific study courses, instruments, etc. may also apply. The Scholarship Office forwards proposals that match specific criteria for the decision by each foundation.
3. SUM CSI Scholarship Fund: Scholarships from private donations or from earnings from our events.

General criteria and conditions for the submission of an application for a scholarship

1. REGISTRATION

The applicant must be registered with the SUM, respectively, be registered in a degree course at the SUM.

2. AGE AND STUDIES

The priority is given to young students in their first—or occasionally second—course of study at SUM, and who have not previously received scholarships during their first study course (Bachelor's or Master's). The maximum age for obtaining a scholarship is generally 30 years of age.

3. APPLICATION DEADLINE

All applications must be submitted by 31 March each year for the following academic year.

The Scholarship Office, on the basis of the possible availability of additional scholarships, has the right to establish other deadlines, announced on the website of the CSI.

Students who have already applied for the reference academic year do not have to re-apply.

4. DOCUMENTS NECESSARY FOR APPLICATION

Applications must be accompanied by the following documentation:

- Official form duly completed (can be downloaded from the CSI website)
- Letter of motivation
- Curriculum vitae (Europass model strongly encouraged)
- Letter of recommendation from one or more teachers (in Italian or English)
- Notification of any other scholarships or awards obtained

Only applications complying with the procedure and the general conditions contained in this Regulation and in the specific scholarship announcements will be taken into account.

5. EVALUATION COMMITTEE, AWARD CRITERIA AND DECISIONS

A special Committee is established for the awarding of scholarships. This Committee consists of the Co-Heads of studies, the Head of Academic services, the Head of the Scholarship Office, as well as two representatives from the faculty committee and a representative from the ASSUML (SUM students' association).

This Committee establishes rankings which are submitted to the SUM Director for a final decision.

Academic results, personal achievement, and the economic situation of the candidates are taken into account in the granting of Scholarships.

The rankings are also the base for proposals made by the CSI to external organizations upon request.

6. OBLIGATIONS UPON RECEIVING A SCHOLARSHIP; VALIDITY/CANCELLATION OF SCHOLARSHIP

Upon obtaining a scholarship, the student agrees to be available free of charge for one or more concerts, depending on the scholarship sum awarded, during events organized by the CSI.

In the event of suspension or abandonment of the school, of requests for leave of absence or of repeated absences from classes during the academic year for which the scholarship was granted, the Director has the right to suspend or revoke the scholarship, in particular as regards to those awarded by SUM CSI Scholarship Fund.

Christoph Brenner



Director

Lugano, 25 February 2019