

## **Directive on the extraordinary management of the current semester and the end of the academic year 2019-2020**

### **Foreword**

The present directive regulates the extraordinary organisational aspects related to the COVID-19 pandemic. It has been issued by the SUM Directorate and ratified by the Directorate of the Foundation, in compliance with the powers assigned to it by the Organisational Regulations and the Study Regulations.

The aim of the directive is to provide students with the most fair and transparent learning and evaluation framework possible, despite the problematic conditions created by the pandemic. Exceptions to the examination regulations are made in the interests of all students and don't require either their explicit consent, nor the involvement of third parties.

While formulating this directive, the discussions and agreements that have been made at the Swiss level (Conference of Swiss Universities of Music—KMHS) have been taken into account, as well as the opinions of the Heads of Study Areas, the Main Subject coordinators, and the Committee of the Student Association—ASSUML.

### **General organisation**

1. In line with the decisions of the local authorities, the premises of the Conservatorio will be once again accessible starting on 8 June 2020.
2. Teaching activities at the school premises will be possible as of 15 June 2020.
3. The SUM strictly follows the decisions of the authorities, in particular those that regard hygiene and social distancing measures.
4. Seminars and other complementary activities will be completed (possibly by alternative means) and ECTS credits will be awarded. This will enable students to obtain the skills and ECTS credits necessary to the completion of their studies. All details must be agreed with the Head of Academic Services, Fabio Favoroso, the Heads of Studies, Giulia Genini and Lorenzo Micheli, or the Head of Continuing Education, Carlo Ciceri.
5. Activities that were planned until 31 August and that cannot be carried out by alternative means (orchestral productions, ensemble performances, and conducting among others), are hereby cancelled or postponed to the next academic year. Students who need these ECTS credits in order to graduate must get in contact with the Heads of Studies, Giulia Genini and Lorenzo Micheli.
6. Students who wish to continue their studies at another Swiss University of Music may contact the Head of Academic Services, Fabio Favoroso, or the Heads of Studies, Giulia Genini and Lorenzo Micheli.

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7. The KMHS is committed to ensuring that the transition from one Swiss University of Music to the other takes place as smoothly as possible. Enrolment in a new Swiss University of Music will be possible despite any potentially missing ECTS credits, provided that these can be obtained by 15 November 2020.
8. The hygiene measures that have been put in place will be monitored and regularly updated with the advice of the Head of the Applied Microbiology Laboratory at SUPSI.

### **Risks**

1. Should the spread of the virus increase again (roughly with a basic reproduction number above 1.0), the opening of the school may be postponed.
2. The mobility of teachers and students who are currently abroad may continue to be restricted beyond 8 June.
3. Certain activities, such as chamber music or orchestra, are hardly or not at all compatible with the currently imposed hygiene and social distancing measures.
4. It is not yet possible to predict when the orchestras will be allowed to resume their activities.

### **General principles for final examinations**

1. Each type of final examination (theoretical, instrumental, pedagogical, etc.) will take place according to specific criteria.
2. For each type of examination, different scenarios will be hypothesized according to the restrictions we will have to implement.
3. The programmes that have already been approved for the individual instrumental final examinations (internal exam and final recital) remain confirmed. The two-month principle that applies to students who sit their final examinations is hereby revoked.
4. The one-month scheduling distance rule that applies to the internal examination and the final recital is as well hereby revoked.
5. The date of the chamber music examinations will be postponed until the last possible/appropriate moment. Should this not be sufficient—or possible—, we might require a compensatory activity to be carried out at a distance.
6. The decisive criterion for carrying out the final examinations is the correctness of the procedure: should correct procedures not be possible to implement, the competencies and ECTS credits will be awarded ex officio, based on previous positive evaluations, but without a vote. In the transcript, a note such as "Examination not taken due to COVID-19 pandemic" will be inserted in place of the vote.
7. The SUM directorate, in accordance with the above, and in accordance with art. 38 of the Study Regulations, reserves the right to take further measures.

### **Mid-programme examinations (esami di passaggio)**

Having consulted with all relative teachers, only the mid-programme examinations of the theoretical subjects of the Bachelor in Music will take place. All other mid-programme examinations are cancelled.

Teachers have the right to propose to the SUM directorate an extraordinary exam if they deem it appropriate.

### **Preliminary examinations**

The preliminary practical exams (Bachelor/MA in Music Pedagogy) will take place between July and September 2020. If this is not possible due to objective reasons, the exam will be held at a distance (video).

### **BA theoretical subjects final examinations**

The examinations will take place at the school premises, starting on 10 June, according to a specific schedule. Should physical presence at school not be possible, the examinations will be held at a distance.

### **Final project – BA Music**

The deadline for submitting the written work is postponed to 14 May. The presentation will take place remotely on 3 and 4 June 2020.

### **Final project – MA Pedagogy**

The deadline for submitting the written work is postponed to 18 May. The presentation will take place on a date to be defined (during the month of June). Should physical presence at school not be possible, the examinations will be held at a distance.

### **Instrumental/vocal pedagogical final examinations**

These examinations will take place at the school premises between June and September 2020. Dates will be agreed between the teachers and the Heads of Study Areas and Academic Services. Should physical presence at school not be possible, the examinations will be held at a distance.

### **Final exams Double Master**

The final exam of the EME module (Professional and Didactic modules of EME Music Education, 1st year) is cancelled. The achievement of the competences and the attribution of ECTS credits will take place ex officio and without vote, on the basis of the presentation of a portfolio. This, according to

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the provisions of the Head of Subject Area, Stefano Bragetti. In the transcript, a note of the type "Examination not taken due to COVID-19 pandemic" will be inserted instead of the vote.

Any final instrumental/vocal examinations will take place in June. The dates will be agreed between the teachers and the Heads of Subject Area and Academic Services. Should physical presence at school not be possible, the examinations will be held at a distance.

### **Final examinations – Major in Conducting**

Exams will be postponed until September/October. In the event a proper examination procedure will not be possible to establish, the competencies and the ECTS credits will be awarded ex officio, but without a vote. A note such as "Exam not taken due to COVID-19 pandemic" will be inserted in the transcript instead of the vote.

### **Final examinations – Major in Composition**

The examinations will take place whenever possible according to the established deadlines. Should physical presence at school not be possible, the examinations will be held at a distance. In the event a proper examination procedure will not be possible to establish for any part of the final examination, the competencies and the ECTS credits will be awarded ex officio, but without a vote. A note such as "Exam not taken due to COVID-19 pandemic" will be inserted in the transcript instead of the vote.

### **Final examinations – Chamber music**

Examinations are postponed until the end of September and/or beginning of October. In the event a proper examination procedure will not be possible to establish, the competencies and the ECTS credits will be awarded ex officio, but without a vote. A note such as "Exam not taken due to COVID-19 pandemic" will be inserted in the transcript instead of the vote. Any accumulated pending ECTS credits from previous years will not be cancelled and must be acquired through different alternative activities. These activities must be agreed upon with the Heads of Studies.

### **Final examinations – Instrumental/vocal performance**

The internal examinations will take place at the school premises between July and August 2020. The specific dates will be agreed between the teachers and the Academic Services and should correspond to the availability of the Heads of Studies.

The final recitals will take place at the school premises between July and the first week of September 2020. The specific dates will be agreed between the teachers and the Academic Services and should correspond to the availability of the Heads of Studies.

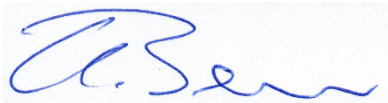
### **Final examinations and concert with the OSI – MA Specialized Music Performance**

Should the concert with the Orchestra della Svizzera italiana (OSI) be definitively cancelled, the SUM will try to reach an agreement with the OSI on the postponement of the concert. The academic title (diploma) may be issued without the evaluation of the concert, based on the instrumental and chamber music recitals.

The SUM Directorate reserves the right to modify the present directive.

Lugano, 28 April 2020

For SUM Directorate



Christoph Brenner  
Director