

*CSI Account*

# Password reset

Access account

**CSI Account**

Contact person

**Salvatore Abate, Responsabile IT**

[salvatore.abate@conservatorio.ch](mailto:salvatore.abate@conservatorio.ch)

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## Password reset procedure

### Prerequisites

1. Have access to CSI Email
2. Being connected to the CSI network (CSI\_Docenti\_Studenti or CSI\_Ospiti networks are authorised)

### Procedure

1. Head over to <https://admin.conservatorio.ch/adaxes#/SelfPasswordReset>
2. Enter your user name (**firstName.lastName**) and click on Next
3. Verify that you're a human and click on Next
4. At this point you must check your CSI Email. You'll receive a message from [noreply@conservatorio.ch](mailto:noreply@conservatorio.ch) with your verification code
5. Type the verification code in the designated box and click Next
6. Type your new password two times and Finish.